



TENNESSEE
DEPARTMENT OF EDUCATION
DIVISION OF SPECIAL EDUCATION
5TH FLOOR ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243-0380

TO: Directors, Principals of:
State Special Schools, State Agency Schools, DCS
Contract Agencies and State Approved Private Schools.

FROM: Joseph E. Fisher
Assistant Commissioner
Division of Special Education

SUBJECT: Monitoring Results from 2004-2005 School Year

DATE: October 10, 2005

The following is a summary of compliance monitoring of thirty-nine (39) state agency and private schools during the 2004-2005 school year cycle. Of the thirty-nine programs monitored, twenty-three (23) had no identified exceptions. Sixteen programs accounted for fifty-three (53) exceptions.

Sixteen Programs Accounted for The Following Fifty-three Exceptions:

1. **Academy for Academic Excellence**
 - a. IEP team meeting notice did not include discussion of Transition Services.
2. **Benton Hall School**
 - a. One folder had no eligibility report.
 - b. IEP team meeting notice did not include discussion of Transition Service.
 - c. Four folders did not have current IEPs.
 - d. Eight folders did not reflect documentation that progress reports were sent to parents.
 - e. Three folders did not reflect criteria for mastery of short term objectives.
3. **Camelot Academy**
 - a. One folder contained out-dated evaluation results and eligibility report.
4. **Cumberland Hall Academy**
 - a. Five evaluations were not current.
 - b. Eight Eligibility Reports were not current.
 - c. Seven IEPs were not complete.
 - d. Two re-evaluation summary reports were not present.
5. **Haslam Academy**
 - a. Two folders of Health impaired students do not have Doctor's reports.
 - b. One folder did not have a teacher observation.
 - c. One folder of a Health impaired student did not have a social-adaptive report completed.
6. **Highland Retreat Academy**
 - a. One folder contained insufficient signatures on the eligibility report.
 - b. Two folders lacked a Desired Post School Outcome statement on Transition Plan.
7. **Lakeside Academy**
 - a. A re-evaluation summary report was missing.
 - b. A prior written notice for re-evaluation was not documented.
8. **Magnolia Wilderness Girls Residential**
 - a. Beginning and ending dates for objectives were not present on some IEPs.
 - b. One folder contained an incomplete re-evaluation summary.
9. **McDowell Center**
 - a. Three folders had incomplete Eligibility Reports.
 - b. Two folders had insufficient signatures by IEP team members.
 - c. Two folders did not list persons responsible for goals.

- d. Two folders lacked beginning and ending dates for objectives.
- e. No documentation of involvement of student age 14 and over.
- f. No documentation of rights notice to parent re: majority.
- g. Four folders do not document post school outcomes on transition page.
- h. Four folders do not document transition needs of students 14 and older.
- i. no documentation that IEP was sent to parent not in attendance.

10. Memphis Recovery Center

- a. No Doctor's Report for the Health Impaired.
- b. No Documentation that IEP was sent to parents who did not attend meeting.

11. Natchez Trace Youth Academy

- a. One folder was missing a Psychological Report.
- b. One Eligibility Report did not address relevant medical findings.
- c. Personality assessment results for E.D. student were not present.
- d. One Eligibility Report did not state disability.

12. New Jerusalem

- a. Documentation of Progress Report being sent to parent was not present.
- b. Supplementary aids and support for student was not addressed.
- c. Program modification/supports for school personnel were not addressed.
- d. Justification for student not attending home school was left blank.

13. New Pathways Academy

- a. Two folders had incomplete IEPs.

14. Northwest Correction Complex

- a. One folder needed a personality assessment and social history completed.
- b. Access to computers was not available due to security concerns.
- c. IEP team notices do not include transition discussion at IEP meeting.
- d. Each Exception identified on present level sheet must have a goal sheet.
- e. Six folders do not have documentation of progress reports being sent to parents.
- f. Two folders did not list Desired Post School Outcomes on transition page.
- g. LRE on all students only indicates consultation.

15. Tipton County Teen Learning Center

- a. Three folders did not document transition discussion in notice to parent.
- b. Two folders did not justify removal from regular classroom.
- c. Three folders did not justify not participating in regular extra curricular activities.
- d. Three folders did not justify removal from home school.
- e. Two folders did not address transportation.
- f. Two folders did not address extended school year service.

16. Youth Habilitation Center

- a. One folder did not contain a current Psychological Report.
- b. One folder did not justify removal from home school.

The Following Twenty – Three Programs did not have any Identified Exceptions

- 1. *Beacon School*
- 2. *Bilandy Academy*
- 3. *Bradley Group Home*
- 4. *Camp E– Sun– Alee*
- 5. *Chance Girl's Residential Program*
- 6. *Cherokee Park Treatment Center*
- 7. *Concorde Academy*
- 8. *Free Will Baptist (PATH)*
- 9. *Hermitage Hall*
- 10. *Inman Group Home*
- 11. *Institute for Learning Research*
- 12. *Kingswood Academy*
- 13. *Memphis Oral School for the Deaf*
- 14. *14 Orange Grove Center*
- 15. *Peabody Residential Treatment Center*
- 16. *Rutherford Co. Teen Learning Center*
- 17. *Steppenstone Youth Treatment Center*
- 18. *Trace Academy*
- 19. *Wallace Academy*
- 20. *Wallace Residential Treatment Center*
- 21. *Wayne Academy*
- 22. *Westview Center*
- 23. *Woodland Hills Youth Development Center*